

Executive Board Dinner Meeting Minutes - Wednesday, May 7, 2014 4:15 pm – White Swan Restaurant

- I. **Welcome - Attendance**
- II. **2014-2015 LLMEA Calendar**
 - a. Future conflicts - none known at this time .
- III. **2015 Festival Budget/Guest Conductor Approval Process – The conductors for each festival were discussed and approved.**
 - a. Chorus – Ephrata HS (Jackie Owsinski)
 - i. Festival Conductor: Jeffrey Reihl
 - b. Band North – Northern Lebanon HS (Molly Masser)
 - i. Wind Ensemble Conductor: Hubert Toney
 - ii. Symphonic Band Conductor: Keith Wiley
 - c. Band South – Columbia HS (Aaron Magaro) DATE: January 31, 2015
 - i. Wind Ensemble Conductor: James Colonna
 - ii. Symphonic Band Conductor: Adam Gumble
 - d. Orchestra – Palmyra HS (Chelsie Spotts) DATE: February 21, 2015
 - i. HS Festival Conductor: Brian Norcross
 - ii. Sinfonietta Conductor: Todd Sullivan
 - iii. MS Festival Conductor: Sara Masten
 - e. MS Band – Ephrata MS (Steve Goss)
 - i. Conductor: Ed Vaughen & Brent Behrenshouser (perc)
- IV. **Host Reminders – Festival hosts were reminded of the following items:**
 - a. Select Repertoire, Secure Site.
 - b. Send Mechanical Rights Form for Recording Engineers – Return to president after it is signed. (available online)
 - c. Have guest conductors sign and return contracts. Send to president after signatures are completed. (available online)
 - d. Refer to the host guideline manuals from previous year's Festival (binder and flash drive)
 - e. Send Final Budget by **December 1** to the president. Include a copy of director's materials/ info. that are given out at the December county band/orchestra selection meeting.
 - f. Band/Orchestra - distribute all forms and music at the December selection meeting.
 - g. Be sure to include ticket prices with information. (\$6/ 4 for HS festivals, less for MS)
 - h. Make sure director deadlines are clearly posted with the director instructions.
 - i. Include instructions concerning bad weather / delays.
 - j. Have an LLMEA director evaluate each guest conductor during the rehearsal blocks of time on the day of the event.
 - k. Send budget info and important festival documents to LLMEA webmaster for posting to the LLMEA website for future hosts to refer/view.
 - l. Email final expenditures report and proceeds to treasurer within **30 days** following the festival. Also cc: a copy of report to the president.
 - m. Return Host Guideline Manuals/Flash Drives to the vice president following the festival and you will receive your \$\$\$.
- V. **Old Business – none.**

VI. New Business

- a. Festival Rotation Schedule – must be adjusted for next 2 years.
- b. 2015 Honors Banquet
 - i. Host needed
 - ii. LLMEA school performance group? Discussion was had and it was decided to leave the entertainment up to the host, but student groups are encouraged!
 - iii. There was discussion of using a slide presentation instead of a paper program at future banquets.
- c. Universal Budget Excel File
 - i. Remove Festival Participation Bar and Festival Fee from Profit/Loss field
- d. LLMEA Festival Participation Bar Fee
 - i. Increase to \$3 per student - it was decided to keep the fee at \$2 for the 2014-15 school year and absorb the loss.
- e. By-law clean-up – some of this needs to be done over the summer break.
- f. MS Band/Band South festival concept – some of our member directors are interested in changing the format of the MS & HS county band festivals. This will require much discussion and at this point, nothing may be changed for the 2014-15 year.
- g. Vacant executive committee positions – still in need of a Vice-President. Ex Com came up with a short list of members to ask if interested.

VII. Items from the Floor

VIII. Adjournment

Next Meeting: Wednesday, September 10th, 2014 @ TBA (4:15pm)